

Reworking the Workflow: Easy On Acceptance Deposits

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Session Type

Poster

Abstract

Obtaining metadata and content for your repository can be challenging. Wait until after publication, and you can likely harvest the metadata - but then you may not be able to get the content. Authors have the manuscript to hand when they get notification of acceptance for publication - but then the metadata has to be manually entered, and they may not have all of it, requiring that it is updated later.

This poster shows a new capture process and workflow that encourages authors to deposit their manuscript when it is accepted for publication, and automatically combines it with harvested metadata after publication to complete the repository record.

Conference Themes

- Supporting Open Scholarship, Open Science, and Cultural Heritage
- Integrating with External Systems
- Building the Perfect Repository

Presentation Content

Open Access policies are evolving. From funders, to institutions and through to the requirements of government research assessment programmes, there is an increasing call for papers to be made available free to read. Usually, that means depositing in an institutional repository, and these policies have generally become tougher (consequences for non-compliance), and sought deposit to occur earlier in the publication cycle.

For example, as part of the UK's next REF assessment exercise, starting in April 2016 it will be required that publications are deposited to an institutional repository within three months of notification of acceptance - potentially long before its publication.

Whilst depositing on acceptance is considered as having the best potential for academics to have ready access to their manuscripts, it is not without its drawbacks. First, ensuring that academics are aware of the policy, and that they keep it in mind to deposit their work. Second, ensuring that there is an appropriately straightforward means of submitting the file(s) - allowing for metadata that may not include full citation details. Thirdly, the administrator(s)

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need to ensure that any incomplete metadata is updated when the full publication details are known.

In practice, this has up to now led to many institutions not adopting on acceptance deposit policies - favouring deposit on publication, and using mediated deposit and / or harvested metadata records to address many of those problems. It has also been common for institutions to implement research management systems to automate that harvesting and drive engagement with academics to verify their publications, remind them a deposit is required, and to reduce the effort of completing the deposit.

On acceptance deposits require a new way of engaging with academics; an easy way to supply manuscripts and available metadata, and ways to manage the deposit including supplementing it with publication metadata.

This poster shows how open access policies have been incorporated into research management systems to intelligently remind academics of their requirements, along with simplified forms in order to make manual entry of on acceptance metadata and manuscript deposits as easy as possible. It also shows how harvested metadata is automatically matched on publication, allowing the repository record to be updated without administrative effort, whilst retaining essential on acceptance data.